



EASTWOOD EASTWOOD FALCONS WFC

CONSTITUTION (MAY- 2020)

1.NAME

The name of the club shall be Eastwood Falcons Walking Football Club ("The Club").

2.OBJECTIVES

2.1 To promote Walking Football to all groups of people in South East Essex

2.2 To seek to ensure all members of the Club can participate and enjoy playing Walking Football.

2.3 To give every member the chance to play against other teams if they wish.

2.4 To promote the cause of good sportsmanship and respect for officials and other players at all times.

2.5 To seek to provide our members and their families the opportunity to take part in a number of social activities each year.

3. FORM

3.1 "The Club" shall be an Amateur Walking Football Club (AWCF).

4. PROPERTY & FUNDS

4.1 The property and funds of the Club cannot be used for the direct or indirect private benefit of members other than as reasonably allowed by the Rules and all surplus income or profits are reinvested in the club.

4.2 The Club may provide sporting and related social facilities, sporting equipment, coaching, courses, insurance cover, post match refreshments and other ordinary benefits of Amateur Sports Clubs as provided for in the Finance Act 2002 (subject to acquiring the relevant licence).

4.3 The Club may also in connection with the sports purposes of the Club (where required);

- (a) sell and supply food, drink and related sports clothing and equipment;
- (b) employ members (though not for playing) and remunerate them for providing goods and services, on fair terms set by the Committee without the person concerned being present;
- (c) Pay for reasonable hospitality for visiting teams and guests;
- (d) Indemnify the Committee and members acting properly in the course of the running of the Club against any liability incurred in the proper running of the Club (but only to the extent of its assets).
- (e) The Committee will have due regard to the law on disability discrimination and child protection.

5. WINDING UP

5.1 The members may vote to wind up the Club if not less than three quarters of those present and voting support that proposal at a properly convened general meeting.

5.2 The Committee will then be responsible for the orderly winding up of the Club's affairs.

5.3 After settling all liabilities of the Club, the Committee shall dispose of the net assets remaining to one or more of the following:-

- 1 - **SOUTHEND HOSPITAL DEMENTIA APPEAL & ESSEX AIR AMBULANCE**
- 2 - to another Club with similar sports purposes which is a registered charity.
- 3 - to another Club with similar sports purposes which is affiliated to the Essex FA.
- 4 - to the Clubs governing body for use by them for related community sports.

6. STATUS OF RULES

6.1 These rules(the "Club Rules") form a binding agreement between each member of the Club.

7. MANAGEMENT COMMITTEE

7.1 The Management of the Club shall be vested in a Management Committee consisting of the following;

- i) Chairman
- ii) Secretary
- iii) Vice- Chairman
- iv) Treasurer
- v) Team Manager's (All age groups, including the woman's team)
- vi) Women' Representative
- vii) At least (2) Two other nominated club members.

Any/All candidates that form the committee must be full members of the Club.

7.2 Decisions of the Club Committee shall be made by a simple majority of those attending the Committee Meeting. The Chairperson of the Club Committee shall have a casting vote in the event of a tie. Decisions of the Club Committee meetings shall be entered into the Minutes Book of the Club, and will be maintained by the Club Secretary.

7.3 The Management Committee shall have the power to:-

- i) - Co-opt voting members to fill vacancies created by the resignation or non election of Officers on the Management Committee.
- ii) - Co-opt non-voting members who shall be invited to attend all or specific Management Committee Meetings.

7.4 The Chairman may appoint sub-committees of such size and composition as he thinks fit to assist the committee carrying out its duties.

8. EXECUTIVE COMMITTEE

8.1 There will be an Executive Committee consisting of:-

- i) - Chairman
- ii) - Secretary
- iii) - Vice- Chairman
- iv) - Treasurer

8.2 The Executive Committee shall, where appropriate, use their best endeavours to ensure that the

“day to day” running of the Club is fully implemented and all business affairs of the Club are carried out in accordance with its rules and regulations (“Club Rules “).

9. MANAGEMENT COMMITTEE MEETINGS

9.1 The Management Committee to meet regularly but with a minimum of six times a year. At each meeting, four members entitled to vote shall constitute a quorum. All Committee members of the Club will be informed of the date and time of committee meetings and will be entitled attend the meetings.

10. MEMBERSHIP

10.1 The members of the Club shall be those persons listed in the register of members(the “Membership Register”), who have paid the annual subscription when due, the register shall be maintained by the Club’s Secretary.

10.2 Membership of the Club shall be open to men over 50 and women over 40 who are interested in Walking Football. Membership shall be granted on application regardless of sex, age, disability, ethnicity, nationality, sexual orientation, religion or other beliefs.

10.3 Any person who wishes to be a member must apply for registration and complete a medical form that is required as part of the Club’s Insurance Cover with the FA and submit it to the Club’s Secretary. Membership shall be granted in accordance with the anti-discrimination and equality policies which are in place from time to time. Membership shall become effective upon an applicants name being entered on the Membership Register.

10.4 However, the number of either male or female members may be limited by the capacity of available facilities. In this event, acceptance of new members will be temporarily suspended for either males or females(or both). The Club Secretary will create a waiting list allowing new applicants to join in chronological order when capacity becomes available.

10.5 In the event of a member’s resignation or expulsion, their name shall be removed from the Club’s Membership Register.

10.6 The FA and parent County Association shall be given access to the Membership Register on demand.

10.7 The Executive Committee may refuse membership, or remove it, only for good cause such as Conduct or character likely to bring the Club (or the sport) discredit or disrepute. Appeal against refusal or removal may be made to the Management Committee whose decision on the appeal is final.

10.8 It shall be an obligation on the part of every member to observe the conditions for the regulations of the Club as laid down in the Club’s Constitution, the Code of Conduct and in any other rules established by the Committee.

10.9 In special circumstances the Management Committee will have the power to admit to Honorary Membership other such persons as it may wish.

11. DATA PROTECTION POLICY

11.1 Club members personal information will be stored and processed in accordance with the Club’s Data Protection Policy and in accordance with Eastwood Falcons WFC Members Privacy Notice.

12. SUBSCRIPTIONS

12.1 The Club has no different classes of membership and the Management Committee shall from time to time review the subscriptions payable by all its members. Changes to the subscription must be approved

by the members at the Club's Annual General Meeting or at a meeting convened for that purpose. The Club will seek to keep subscriptions at levels that will not pose a significant obstacle to people participating

12.2 The annual fee payable is payable by each member. Should a membership cease for whatever reason, no refund will be made.

13. ANNUAL GENERAL MEETING

13.1 The Annual General Meeting of the Club shall be held once a year but before 1st January of the next year.

13.2 At each Annual General Meeting Officers, the officers of the club will make themselves available for re-election, nominations for committee positions must be proposed and seconded by members of the club in writing prior to the meeting.

13.3 The business of the Annual General Meeting shall be: -

- i) - To approve the Minutes of the previous Annual General Meeting and of any subsequent Extraordinary General Meeting.
- ii) - To receive the Chairman's Report for the year.
- iii) - To receive the Treasurer's report for the year and approve the Accounts of the Club.
- iv) - The election of Chairman, Secretary, Vice Chairman, Treasurer.
- v) - The election of other members to the Committee.
- vi) - The Election of a Club member who will be responsible for each of the Club's teams, the appointed members shall be responsible for managing the affairs of the team.
- vii) - To consider any motions of which due notice has been given In accordance with the provisions of the Club's Constitution.
- viii) - Any other business if duly proposed and seconded may be properly conducted.

Notice of the Annual General Meeting shall be given to Members at least 28 clear days beforehand.

13.4 Members shall submit, so as to be received by the Secretary, not less than 14 clear days before the date of the Annual General Meeting such motions as they wish to be presented at the meeting. All motions must be duly proposed and seconded.

13.5 All members shall have a vote at Annual General Meetings and Special General Meetings. Voting shall be by show of hands. Approval or rejection shall be decided by a simple majority of those present.

13.6 The club Secretary (or in their absence, a member of the committee) shall enter the minutes of all AGM's, Extraordinary meetings, and committee meetings into the "Minute" book of the Club, as a matter of record.

14. EXTRAORDINARY GENERAL MEETING

14.1 An Extraordinary General Meeting of the Club can be called at the request of the Management Committee or at the request of at least 20 full members who may petition such a meeting.

14.2 Such petition shall include full particulars of the motion or items of business in respect of which the meeting is sought.

14.3 At least 28 days clear notice must be given to members for an Extraordinary General Meeting. The Agenda must be circulated with the Notice and no other motions can be added to the agenda.

15. FINANCES

15.1 The Treasurer has overall responsibility of the financial operation of the Club.

15.2 The Chairman, Secretary and Treasurer shall have sufficient authority and shall bind the Club in all transactions, they shall receive supporting evidence within 14 days of any transaction.

15.3 The Treasurer shall keep the accounts of the Club and present an income and expenditure account to each meeting of the management committee and to all members at the Club's AGM.

16. DISCIPLINARY

16.1 Code of Conduct

The Club has in place Codes of Conduct for players, Club/Team officials and Managers/Coaches as well as Equal Opportunities policies. **ALL** members will be expected to adhere to these codes and policies, failure to comply could lead to disciplinary measures being taken by the Club and/or the County FA.

16.2 Suspension

The Management Committee may suspend from any club activities, for any length of time a member whose conduct it considers justifies suspension. Notice of the suspension must be given to the member explaining the reasons for the decision either electronically e.g. E-mail or in writing.

16.3 Expulsion

The Management Committee may expel a member whose conduct it considers such as to justify expulsion. Prior to being expelled any such member must be given notice of the reasons either electronically to the members e-mail address or posted, by first class mail to the member's last known address.

The notice must also tell the member they have the right of reply within fourteen(14)days of such notice. The Management Committee shall consider any response from the member before deciding whether to expel such member, their decision shall be final and binding.

In exceptional circumstances the Management Committee may, at its discretion, consider a response received after 14 days.

Any member who resigns or is expelled shall not be entitled to claim any, or any share of, any, of the income and assets of the Club (the "Clubs Property or Equipment").

OTHER MATTERS

The Executive Committee shall have the power to deal with **ALL** matters not provided for in this Constitution and to adopt Rules for the operation of the Club, any matters not governed by the foregoing Rules shall be dealt with by the Management Committee, the decision of which shall be final and binding.

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